**Minutes of the Meeting held on Monday, 15th May 2023**

**at 7.00 p.m. in the Trinity Methodist Church**

**Present:** Cllr. Miss M. Galloway (Chairman)

Cllrs. M. F. Cherrett, N. Hill and Mrs. Y. Swales.

**547 Interests**

There were no declared interests.

**548 Minutes**

The Minutes of the last regular Meeting held on Monday, 17th April 2023, copies of which had been circulated, were taken as read, confirmed and signed as a true record.

**549 Matters Arising**

1. Thirteen Group and apparently empty property

The Clerk reported that Cllr. Houghton had still made no progress. It was agreed that the Clerk should pass on to Cllr. Houghton that the door had gas appliance safety tape across the front door.

1. Chestnut Road dropped gully

The Clerk reported that Stockton BC have yet to respond.

1. Sycamore Road Potholes

Cllr. Swales reported that some holes had been filled while leaving some bad holes very nearby.

1. Preston Park Footpaths

The Clerk reported that the park management were aware of the problems and had plans for their rectification.

1. Egglescliffe & Eaglescliffe PC Annual Meeting & Social

Cllr. Cherrett reported that both he and Cllr. Mrs. Swales had attended the meeting and had found it interesting.

1. Cemetery Visit

The Clerk was asked to arrange a visit for June, preferably on a Friday.

**550 Accounts**

1. The following accounts were approved, and payment authorised: -

|  |  |  |  |
| --- | --- | --- | --- |
| BACS | P. R. Joiner | Clerk’s salary & expenses (Apr) | £ 174.11 |
| D/D | Stockton Borough Council | Cemetery Waste Bin (Apr) | £ 26.57 |
| BACS | Zurich Insurance | Annual insurance premium | £ 431.37 |
| D/D | Information Commissioner | Annual registration fee | £ 35.00 |
| BACS | Gordon Fletcher | Internal audit fee | £ 100.00 |

**551 Pending Matters**

1. Parish Council Insurance

Members agreed to accept the quotation of £431.37 from Zurich Insurance.

1. Internal Audit

Members were pleased to accept the report from the Internal Auditor

1. AGAR Certificate of Exemption

Members were pleased to agree that the exemption certificate should be signed.

1. To receive the completed Accounting Statements for 2022/23

Members were pleased to approve the Accounting Statements which were duly signed.

1. To complete the Annual Governance Statement

The Clerk took Members through the requirements of the Annual Governance Statement which they were pleased to approve.

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**552 Correspondence**

1. Correspondence was noted as listed.
2. Stockton Borough Council Annual Meeting

Members noted the invitation for 24th May. No-one was able to attend.

**553 Any Other Business**

1. Swinburne Road Potholes

The Clerk was asked to report the poor state of the road surface along Swinburne Road.

1. Advertising Sign

The Clerk was asked to arrange that the redundant sign be collected before damage was caused.

1. Garages at Oak & Sycamore Road

The Clerk was asked to complain to Thirteen Group about the poor maintenance and state of the garages at the above locations. Rentals of £45 per month did not appear to be used in keeping the garages in good condition. This was causing a marked deterioration to the environment.

1. Fly tipping

Cllr. Mrs. Swales reported that fly tipping had started up again at the Oak Road garages.

1. Post Box

The Clerk was asked to report the graffiti covered state of the post box on Yarm Road to the Post Office.

1. New Borough Councillors

The Clerk was asked to invite the new Borough Cllrs. to forthcoming meetings.

Dated this 12th day of June 2023

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Chairman

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